



Vidya Prasarak Mandal's

Maharshi Parshuram College of Engineering, Velneswar

- Approved by AICTE, recognised by Govt. of Maharashtra & DTE
- Affiliated to University of Mumbai. • DTE Code: EN 3462



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Ref. No. : VPMPCOE/ ADMIN/ 64 (A)

Date : 07/02/2019

IQAC Minutes of Meeting

Date: 7/02/2019

Venue – Civil Seminar Hall

Agenda for the IQAC meeting

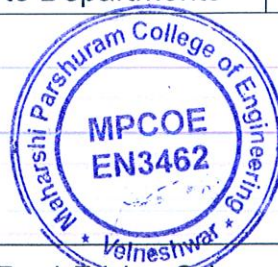
1. Review on Min of Minutes of the last meeting conducted on 28-11-2018
 - List of Students for Internship 2018-19 (Dec/Jan)
2. IQAC action plan for the 3 months
 - NAAC Data Collection
 - : NAAC Criteria 1 to Criteria 7 Data collection across 7 departments
 - NAAC Data Consolidation : NAAC Data collected across 7 departments.
 - Re introduction of Mentorship program
3. Any other matter.
4. Vote of Thanks by Mr. Nikhil Gokhale - IQAC Coordinator.
- 5.

Minutes of Meeting

1. Emphasis was made by Mr.Kayal – Joint Secretary – VPM Thane on the importance of Mentorship.
2. Dr.Chincholkar - Principal discussed process for submission of IIQA form in March 2019
3. Dr.Chincholkar - Principal and IQAC Coordinator mentioned that NAAC Data Consolidation need to be complete in March 2019

SI No	Decision /Discussion	Action Taken	Responsibility given to	Remarks
1	Importance of Internship.	Inform All Students	HoDs /TPO	Implement from New Semester ommencing in Jan 2019. Complete by March 2019
2	IIQA Form	IIQA form to be filled.	IQAC Members	Complete by March 2019
3.	Importance of Mentorship	Inform All HoDs and Faculties to conduct 2 Mentorship meetings per month.	HoDs	Complete by Apr 2019 Complete by Apr 2019
4	NAAC Data Collection and Consolidation	Criteria wise Data Collection Consolidation allocated to Departments	IQAC Members HoDs	


IQAC Coordinator




Principal